8x8 Instructions and Important Links

Instructions adapted from UNO/Doane Halloween Swing

Whether this is your first synchronous tournament or not, please read this document carefully for guidance and some helpful tips.

• We have found that the best browser to access the 8x8 virtual platform is Google Chrome!

• This platform might not work as well with iPads. We recommend another device, if you have one.

• The main tournament rooms are provided below. These rooms will remain open throughout the day. We recommend that you keep this document or something else with the links open on your computer throughout the day, so that it's easy to find the links when you need them.

• Competition rooms for competitors and judges will be released via live.speechwire.com. Rounds will be released about 30 mins before each round begins. When you click on your round, you will see a link to enter your room.

 \circ Be sure you are signing in at live.speechwire.com and not the regular speechwire.com

• When entering a competition room, you will first be prompted to enter your name. Students should enter their name and code. Judges should put JUDGE before their name.

• Before you enter, you will also have the option to mute or unmute your video and audio. ***Don't forget to mute your audio before you enter the room!**

• In your competition room, if you click the "toggle tile view" button in the bottom right corner (this symbol) you can switch between seeing the person speaking or the entire room Brady Bunch style.

• Keep your video on to watch your fellow competitors, when possible. This can make the tournament experience more fulfilling for everyone involved. If you need to turn off your video for any reason, you most certainly can. But, if you are able to stay on screen, the other competitors will certainly enjoy seeing your face :)

Judges should have their cameras on while judging unless they are experiencing significant connection issues. Be sure to mute after calling each speaker up to present.
If you are experiencing an issue or just need some help please use our virtual help desk link to assist you.

Other Tournament Rooms:

Auditorium (Finals Postings, and Awards): <u>https://meet.jit.si/BroncoLope2020Auditorium</u>

Judges Lounge: <u>https://meet.jit.si/BroncoLope2020JudgesLounge</u>

Help Desk (Competitors, Coaches and Judges): https://meet.jit.si/BroncoLope2020HelpDesk Extemp Draw: https://meet.jit.si/BroncoLope2020ExtempDraw

Student Waiting Room: <u>https://meet.jit.si/BroncoLope2020StudentWaitingRoom</u>

• Competitors should use the chat function of their competition rooms to indicate when they are DE or TE.

• Do not send messages in the chat while another competitor is speaking. Chats will make a noise when sent.

• Extempers

 \circ All Extempers will enter the Extemp Prep room for Draw (just like in-person tournaments).

Once you are finished with your prep time, head to your competition room.
 Remember that the previous speaker may still be finishing so make sure you are muted before you enter.

• Impromptu

 \circ All Impromptu speakers (who are not going to their other event(s) first) should go to their competition room at the start of the round. Here, the judge can demo their time signals, and assess who is DE/TE.

The judge will then release all other speakers to the Student Waiting Room.
 Wait here for your judge or another competitor to enter and ask for the next speaker.

 \circ When it is your time to speak, you will be given your prompts by the judges via the chat function of your competition room.

• 8x8 does not prevent you from being in multiple rooms at one time. When you enter your competition room, you will not automatically leave any other room you are in (team room, auditorium, etc.) It is not advised to be in more than one virtual room at a time as it may interfere with your connection. So remember to close the tab for one room before you enter another.

• Duo

• As of right now, we believe the best way to do DUO with 8x8 is when only one team is present in the competition room at a time. If you are scheduled for DUO, please try to go to that round first and check in. Once a pair is ready to go, judges should have the other competitors in the round wait in the Student Waiting Room until it is their turn to speak.

Saturday November 14th Schedule

9:45 - Round 1 Extemp Prep

10:00 - Round 1 ADS, DI, DUO (Finals), IMP, INFO, PER, POE, PRO

10:15 - Round 1 Extemp
11:15 - Round 2 Extemp Prep
11:30 - Round 2 ADS, CA (Finals), DI, IMP, INFO, PER, POE, POI (Finals), PRO
11:45 - Round 2 Extemp
1:30 - Finals Extemp Prep
1:45 - Finals DI, IMP, INFO, PER, PRO
2:00 - Finals Extemp

Events going "straight to finals" with 2 rounds of competition: ADS, POE Events going "straight to finals" with 1 round of competition: CA, DUO, POI

If you have any questions at all, feel free to email Aaron Blackman at <u>blackmana2@unk.edu</u>!